

Outlook 2010:

This guide describes the process for setting up a MAGIX email account in **Outlook 2010**. Other email clients are based on the same menus and work with the same settings.

First go to the menu and click on **File > Info > Add Account**.

Select **Manually configure server settings** and then click **Next**.

Then select **Internet Email** and **Next**.

Enter the **Name** and the **Email Address** that will be used for the account. Select **IMAP** as the account type.

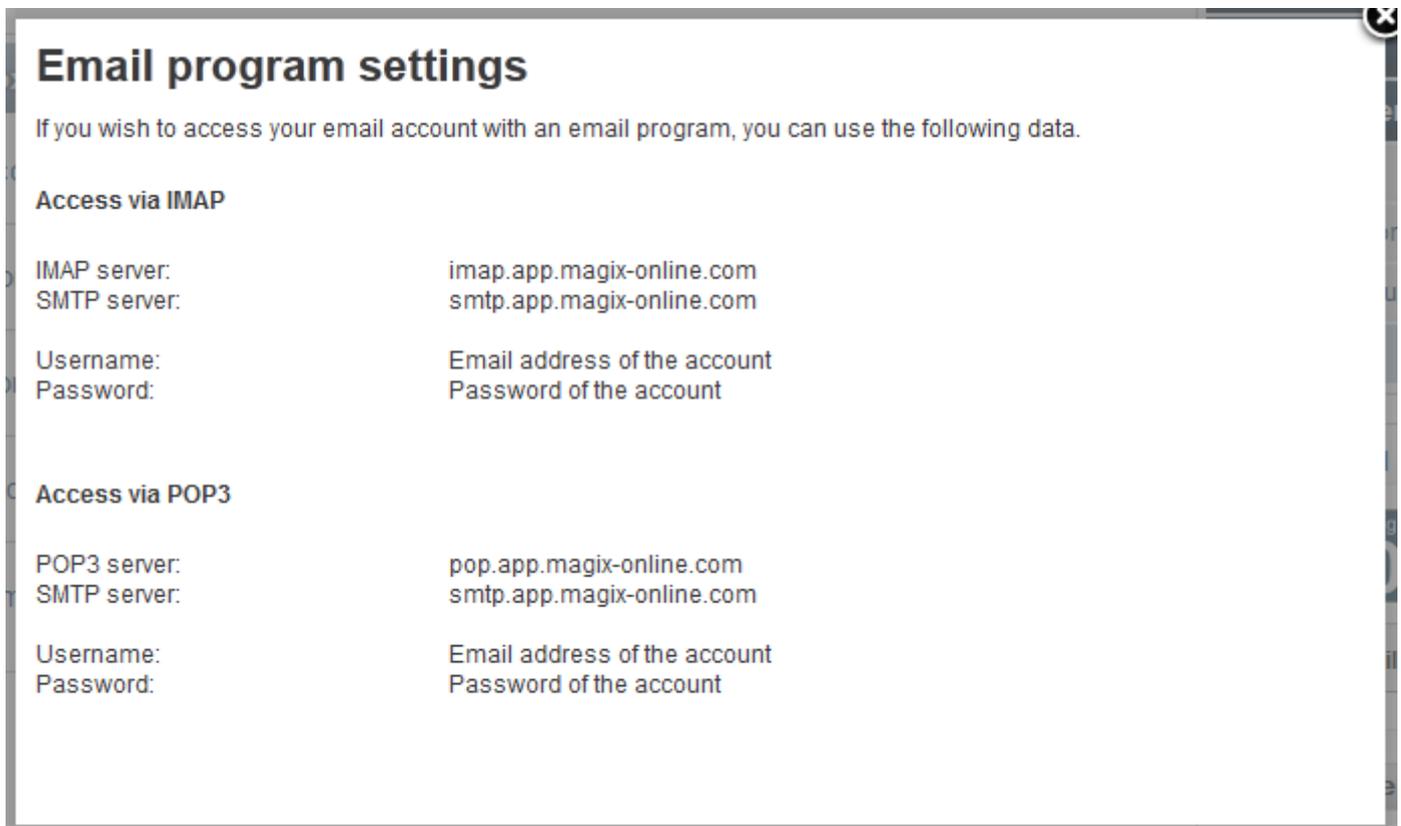


The screenshot shows a dialog box with two sections. The first section, 'User Information', contains two text input fields: 'Your Name:' with the value 'Max Muster' and 'E-mail Address:' with the value 'max@mydomain.com'. The second section, 'Server Information', contains a dropdown menu for 'Account Type:' which is currently set to 'IMAP'.

The settings for the inbox server (**IMAP**) and the outbox server (**SMTP**) vary because MAGIX works with different email services for old domains and new domains.

The settings that must be entered here can be found by logging in to the **Control Center** and clicking on **Email**. Simply find the appropriate mailbox and click on **Options > Email Program Settings**.

Here is an example for a newer domain:



The screenshot shows a dialog box titled 'Email program settings'. It contains the following text: 'If you wish to access your email account with an email program, you can use the following data.' Below this, there are two sections: 'Access via IMAP' and 'Access via POP3'. Each section lists 'IMAP server:', 'SMTP server:', 'Username:', and 'Password:' with corresponding values or instructions.

Section	Field	Value/Description
Access via IMAP	IMAP server:	imap.app.magix-online.com
	SMTP server:	smtp.app.magix-online.com
	Username:	Email address of the account
	Password:	Password of the account
Access via POP3	POP3 server:	pop.app.magix-online.com
	SMTP server:	smtp.app.magix-online.com
	Username:	Email address of the account
	Password:	Password of the account

This means that the following server information must be entered:

Incoming mail server: **imap.app.magix-online.com**

Outgoing mail server (SMTP): **smtp.app.magix-online.com**

Incoming mail server:	imap.app.magix-online.com
Outgoing mail server (SMTP):	smtp.app.magix-online.com

All domains that were registered before the middle of 2010 still work on the old system. For these domains, the following server information must be entered:

Incoming mail server: **mail.magix-website.com**

Outgoing mail server (SMTP): **mail.magix-website.com**

Incoming mail server:	mail.magix-website.com
Outgoing mail server (SMTP):	mail.magix-website.com

The final step at this stage is to enter the email address as the **user name** and the **password** of your choosing.

Logon Information

User Name:

Password:

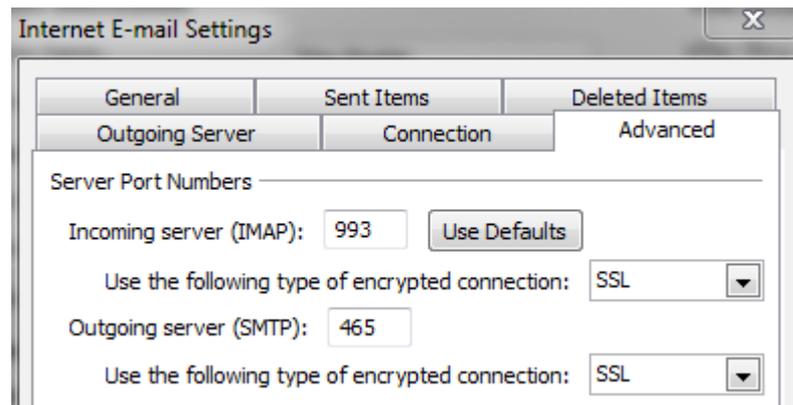
Remember password

Require logon using Secure Password Authentication (SPA)

You can then click on **More Settings**. Here you can go to the **Outgoing Server** settings and check the box marked **My outgoing Server (SMTP) requires authentication** and activate the option **Use same settings as my incoming mail server**.

The screenshot shows the 'Internet E-mail Settings' dialog box with the 'Outgoing Server' tab selected. The 'General' sub-tab is active. The 'My outgoing server (SMTP) requires authentication' checkbox is checked. Under this, the 'Use same settings as my incoming mail server' radio button is selected. Below these are fields for 'User Name' and 'Password', both currently empty. There is also a 'Remember password' checkbox which is checked, and a 'Require Secure Password Authentication (SPA)' checkbox which is unchecked.

Then click on **Advanced** to check that the correct ports have been set (IMAP: **993** and SMTP: **465**) and that **SSL** has been selected as the **encrypted connection type** in both cases.



You can then click on the **OK** button to go back to the previous dialog and check if everything is functioning properly by clicking on **Next**.

If everything is set up correctly, close the window and go back to the previous screen where you can finalize the process by clicking **Finish**.